

Florida

Department of Highway Safety and Motor Vehicles

Manufactured Housing Section

Division of Motorist Services

PROCEDURE MHS - INTRODUCTION	SUBJECT: INTRODUCTION		
DESCRIPTION AND USE: <p>The purpose of this document is to provide an overview of the Manufactured Housing Section of the Bureau of Motor Vehicle Field Operations, Division of Motorist Services.</p>			
<p>I. PROVISIONS OF LAW</p> <p>A. Section 320.823, Florida Statutes (F.S.), provides that all mobile homes manufactured in Florida must meet the Manufactured Home Construction and Safety Standards promulgated by the U.S. Department of Housing and Urban Development (HUD).</p> <p>B. Section 320.8255, F.S., provides that all new mobile homes manufactured in Florida must be inspected by inspectors of the Department of Highway Safety and Motor Vehicles (DHSMV) in order to ensure the highest degree of quality control in the construction and of these homes. This is also required by administrative rules of the HUD in the Code of Federal Regulations, Title 24, Part 3282.</p> <p>C. Section 320.8249, F.S., provides that anyone who installs mobile homes must be licensed by the DHSMV, must install mobile homes in accordance with the applicable administrative rules of the department, and must attach a state installation decal to every mobile home installed. The decals are purchased from the DHSMV. This law also provides sanctions to the DHSMV to use against mobile home installers who violate the requirements of the law.</p>			
<i>Revision(s) to this procedure: Replaced State Seal with DHSMV Logo on page 1, added Manufactured Housing Section on page 1, updated the Description and Use statement, replaced Bureau of Mobile Home and RV Construction with Manufactured Housing Section on page 2 and Attachment A, and replaced Division of Motor Vehicles with Division of Motorist Services throughout.</i>			
DIVISION DIRECTOR SIGNED ORIGINAL ON FILE	EFFECTIVE DATE 10/01/89	REVISION DATE 01/24/11	PAGE # MHS - INTRODUCTION

STATE OF FLORIDA
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<p>II. OVERVIEW OF MOBILE/MANUFACTURED HOME CONSTRUCTION REGULATION IN FLORIDA</p> <p>A. Inspection: Every new mobile/manufactured home constructed in Florida is required to be inspected by representatives of the Bureau of Mobile Home and Recreational Vehicle Construction (BMHRVC) in the Division of Motor Vehicles, Florida Department of Highway Safety and Motor Vehicles. These inspections ensure that all construction standards for the industry have been met. These construction standards were developed by the U.S. Department of Housing and Urban Development (HUD) which has authority over mobile/manufactured home construction. The bureau is under contract with HUD to perform the inspections of single family mobile/manufactured homes manufactured under federal standards. In this capacity the bureau serves as the Production Inspection and Primary Inspection Agency (IPIA).</p> <p>B. Investigation: The bureau investigates consumer complaints against mobile home manufacturers and dealers. If a consumer feels that the dealer and/or manufacturer has not been responsive to their concerns, they may file a written complaint with the bureau. This work is also done under an agreement with HUD. In this capacity the bureau serves as the State Administrative Agency (SAA).</p> <p>C. Licensing of Installers: Any person who engages in the business of mobile home installations is required to be licensed by the bureau. These individuals are regulated by the bureau. Each installer must put an installation decal on each mobile home he or she installs and these labels are purchased from the bureau.</p> <p>D. Certification Seals and Labels: Mobile homes must display a federal label from HUD certifying licensing and code compliance. Seals and labels are purchased from the bureau's Seals and Labels Section by licensed manufacturers using form HSMV-81300, Application for Standards Seals/Labels.</p> <p>E. Bureau Information Booklet: Mobile home manufacturers and dealers will find the bureau's Information Booklet to be a valuable guide to their businesses. This booklet is form HSMV-81094, and it is available from the bureau to all interested mobile home manufacturers and dealers.</p> <p>F. Public Information: Individuals with questions or problems concerning Manufactured homes (mobile homes) may get assistance from any bureau staff member.</p> <p>III. ORGANIZATION OF MANUFACTURED HOUSING SECTION</p> <p>The bureau is organized into three sections; the HUD Label Section, the IPIA and SAA Programs Section, and the Installer Program Section (see Attachment A on page 3.)</p>	
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ATTACHMENT A

MANUFACTURED HOUSING SECTION ORGANIZATION CHART

